

Pour une séance de présentation en visio-conférence avec des élèves muets sur Google Meet

1- Dans Agenda, créer un évènement

Calendar interface showing the date March 18, 2020, and a calendar grid. A red arrow points to the 'Create' button. The calendar shows a grid for the week of March 15-18, 2020. A blue event titled 'test' is scheduled for March 17, 2020, from 5 AM to 6 AM. The interface includes a 'Create' button, a search bar for people, and a 'My calendars' section.

2- Donner un titre et ajouter une visio-conférence

Event creation form for an event titled "test". The form includes fields for date, time, location, notification, and guest permissions. A red arrow points to the "Add conferencing" dropdown menu. The "Add conferencing" dropdown is currently set to "None". The "Guest permissions" section is visible on the right side of the form.

3- Choisir Hangouts Meet et changer les paramètres de la visio-conférence

Mail USJ Mail LFLV WhatsApp Any.do Google Agenda Documents Etabli... Evernote Google Contacts Clavier Arabe Intell...

× test Save

Mar 17, 2020 5:00am to 6:00am Mar 17, 2020 Time zone

All day Does not repeat ▾

Event Details Find a Time

📍 Add location

📺 Hangouts Meet ▾ ×

[Join Hangouts Meet](https://meet.google.com/knp-nzqg-nwj)
meet.google.com/knp-nzqg-nwj ▾

🔔 Notification ▾ 10 minutes ▾ ×

Add notification

Guests

Add guests

Guest permissions

- Modify event
- Invite others
- See guest list



4- Ajouter une présentation en live

× test Save

Mar 17, 2020 5:00am to 6:00am Mar 17, 2020 Time zone

All day Does not repeat ▾

Event Details Find a Time

📍 Add location

📺 Hangouts Meet ▾ ×

[Join Hangouts Meet](https://meet.google.com/knp-nzqg-nwj)
meet.google.com/knp-nzqg-nwj ^

Meeting ID
meet.google.com/knp-nzqg-nwj

Phone Numbers
(US)+1 662-778-8017 ?
PIN: 531 642 116#

Add live stream

🔔 Notification ▾ 10 minutes ▾ ×

Guests

Add guests

Guest permissions

- Modify event
- Invite others
- See guest list



5- Décocher les droits des participants

× test

Save

Mar 17, 2020 5:00am to 6:00am Mar 17, 2020 Time zone

All day Does not repeat ▾

Event Details Find a Time

Join Hangouts Meet

meet.google.com/kvw-uvbd-zuf

Meeting ID

meet.google.com/kvw-uvbd-zuf

Phone Numbers

(US)+1 216-525-9356 ?

PIN: 663 780 148#

Live stream

stream.meet.google.com/stream/504905e3-96a1-4634-982c-e5760d79bd75

To invite people to watch the live stream, save this event and create a view-only copy. [Learn more](#)

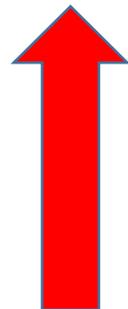
Remove live stream

Guests

Add guests

Guest permissions

- Modify event
- Invite others
- See guest list



Notification ▾ 10 minutes ▾ ×

6 – Enregistrer

× test

Save

Mar 17, 2020 5:00am to 6:00am Mar 17, 2020 Time zone

All day Does not repeat ▾

Event Details Find a Time

Join Hangouts Meet

meet.google.com/kvw-uvbd-zuf

Meeting ID

meet.google.com/kvw-uvbd-zuf

Phone Numbers

(US)+1 216-525-9356 ?

PIN: 663 780 148#

Live stream

stream.meet.google.com/stream/504905e3-96a1-4634-982c-e5760d79bd75

To invite people to watch the live stream, save this event and create a view-only copy. [Learn more](#)

Remove live stream

Guests

Add guests

Guest permissions

- Modify event
- Invite others
- See guest list



Notification ▾ 10 minutes ▾ ×

7- Dans Agenda, sélectionner l'évènement nouvellement créé :

The screenshot shows a calendar interface with a weekly view on the left and a daily view on the right. The weekly view highlights the 18th. The daily view shows a blue event block for 'test' from 5 AM to 6 AM on Tuesday, March 17. A red arrow points to this event. Below the calendar, there is a 'Meet with...' section with a search bar and a list of calendars including 'Mohamed KASRAWI', 'Birthdays', and 'Delegates A'.

8- Editer l'évènement avec l'icône du crayon :

The screenshot shows the same calendar interface as in step 7, but with the 'test' event selected. A red arrow points to the pencil icon in the event's context menu. The context menu is open, showing the event details: 'test', 'Tuesday, March 17 · 5:00 – 6:00am', and options to 'Join Hangouts Meet', 'Watch live stream', 'Join by phone', and '10 minutes before'. The 'Edit event' button is highlighted. The background shows the calendar grid with other events like '5a ANGLAIS' and 'Mohamed / Ayat'.

11 – Décocher les droits des participants

× [Live stream] test

Save

Mar 17, 2020 5:00am to 6:00am Mar 17, 2020 Time zone

All day Does not repeat ▾

Event Details Find a Time

📍 Add location

📺 Hangouts Meet × (🔊) View only

Live stream
stream.meet.google.com/stream/504905e3-96a1-4634-982c-e5760d79bd75

🔔 Notification ▾ 10 minutes ▾ ×

Add notification

📅 Mohamed KASRAWI ▾ ● ▾

Guests

Add guests

Guest permissions

Modify event

Invite others

See guest list

12- Ajouter des participants

× [Live stream] test

Save

Mar 17, 2020 5:00am to 6:00am Mar 17, 2020 Time zone

All day Does not repeat ▾

Event Details Find a Time

📍 Add location

📺 Hangouts Meet × (🔊) View only

Live stream
stream.meet.google.com/stream/504905e3-96a1-4634-982c-e5760d79bd75

🔔 Notification ▾ 10 minutes ▾ ×

Add notification

📅 Mohamed KASRAWI ▾ ● ▾

Guests

Add guests

Guest permissions

Modify event

Invite others

See guest list

13- Enregistrer et **MABROUK !!**